

## **New Features in M-Files 6.0**

Document and information management technology has traditionally been complex and expensive, accessible only to large enterprises with extensive IT resources. M-Files changes that by focusing on ease of use without trading off features, making professional document management capabilities accessible to any company or organization.

By providing a unique Windows Explorer interface, M-Files 6.0 offers unprecedented ease of use by enabling users to continue working the way they always have, opening and saving files directly from any Windows application. In addition, M-Files is the only system to offer a "virtual local" drive that provides significant advantages in performance and reliability over purely Web-based alternatives or systems that use traditional mapped network drives by allowing users to work from their local hard drive while a unique caching mechanism synchronizes with the server in the background.

M-Files 6.0 significantly extends a professional feature set that includes fast search, secure user access permissions, check-in / check-out, version management, workflow and notifications, fast offline and remote use, support for scanners and email, a Web interface and a flexible capability to connect to external databases and applications such as an existing CRM, ERP or billing systems.

### **M-Files 6.0 provides many new enhancements and features, including:**

- Support for Microsoft SQL Server.
- 64-bit M-Files Server and Windows 7 compatibility.
- Advanced automatic properties and the ability to run scripts as event handlers; for example, document permissions can be automatically changed when the document's properties change, or documents can be automatically saved as PDFs so the PDF version is always available.
- M-Files OCR module providing a direct interface to scanners with integrated Optical Character Recognition.
- Enhancements to workflows and assignments for precisely controlling when a document moves to or from a given state, or the ability to assign a workflow to only a particular type of document.
- Major enhancement to Web Access making using M-Files with a Web browser just as easy as using the M-Files Client software.
- Integrated preview function to view documents directly from within the M-Files interface.
- Save As PDF and Send As PDF directly from within M-Files.
- Expanded compatibility with MS Office products and AutoCAD, including enhancements for Outlook with support for saving an email and attachments directly as a multi-file document, and an M-Files menu and features such as "Insert Property" in PowerPoint as have been available in Word and Excel.
- Support for multiple languages metadata structure with the ability to easily change between languages, particularly beneficial for companies with operations in more than one country.
- Support for new language versions, including Dutch, Swedish, Turkish, Japanese and Greek.