



ALLIED IMAGES
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M-Files Provides Free Document Management Software for Small-Business Use

Motive Systems has released a free edition of M-Files document management software, including many versatile features. Close integration with Windows, full compatibility with all file formats, customizable metadata, and version control are just a few of the features of M-Files Express, which provides document management functions for everyone at no cost.

M-Files software, developed by Motive Systems, has established a strong position in the document management market. Ease of use and tight integration with the Windows operating system are regarded as especially strong points of M-Files. The software includes many highly advanced features that create daily benefits for each individual user and for the company as a whole.

According to Antti Nivala, CEO of Motive Systems, the new, free M-Files Express software edition enables single users and small businesses to collect, classify, and manage all files and documents, including metadata, in one place without duplication.

“In 10-person companies, there are large numbers of documents and other files, customers, projects, and other data content that companies want to store, protect, and find in an efficient way, but the document management systems now on the market are too expensive. Also, you have to configure software or pay for customization to satisfy company-specific needs,” says Nivala. He concludes, “We wanted to offer effective, free, ready-for-use, and quick-to-learn document management software for the many and varied types of small businesses and other operations.”

M-Files Express provides significant benefits for managing data and knowledge

M-Files Express is not just a data archive with metadata: versatile automatic functions, the philosophy of there being only one copy of each document, and solid use of security permissions consolidate a company's

document management, reduce overlapping storage of information, and secure sensitive information. Integrated search capabilities, without complex folder structures, facilitate finding the relevant information and yield significant time savings for each user in everyday document management.

The system's integration with all Windows applications enables the user to create documents or open existing ones directly from M-Files document management system repository, make changes, and save the revised document back in the repository, all without leaving the application. M-Files makes the same document available from multiple folders without creating copies, through the use of metadata.

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Notes for Editors:

About Allied Images Limited

Allied Images Limited has been established since 1989 and are Scanning Technology Specialists offering a comprehensive range of products and services to an extensive market place including Local and Central Government, Reprographics, Copy Shops, Manufacturing, GIS, CAD, and AEC. Allied Images is committed to stay in the forefront of this continually expanding industry enabling it to satisfy users demands with the latest technology and training. www.allied-images.com

About Motive Systems

Motive Systems Oy is a software company focusing on document management product development. More than 20,000 licenses for the company's products have been sold, worldwide. M-Files is easy-to-use document management software that is closely integrated with Windows, allowing companies to significantly enhance their operations. For more information, please visit www.m-files.com.