

22nd May 2018

Subject: General Data Protection Regulation (GDPR)

For the attention of all suppliers and customers to Allied Images Ltd

From 25th May 2018, the General Data Protection Regulation (GDPR) comes into effect, and we as a company are obliged to inform you of the data we hold for you, and how we use it. As a company we hold numerous levels of information on our system about you. The type of information we hold is detailed below:

- Company name
- Company address (both registered and trading address where applicable)
- Contact details (both office and individual including mobile numbers where applicable)
- Email addresses
- Bank details
- Email communications
- Accounts Information

We have conformed to the Data Protection Act (1988) since we started trading in 2013 (registration number 2452438) and now comply with all GDPR guidelines.

All information has, is and will continue to be stored on password protected systems. Your details will never knowingly be sold or passed to a third party.

All details held by Allied Images Ltd are strictly confidential and **ONLY** used for business and trading purposes. These would include;

- Maintaining service agreements
- Accounting
- Product news
- Product marketing
- Newsletters
- Tracking enquiries
- Product support

Thank you for your co-operation.

Yours Sincerely



Stephen Morin
Managing Director